

New Generation Learning Center
60 River Rd., East Hanover, NJ 07936
info@newgenlc.com Tel. 973-434-2404

ENROLLMENT CONTRACT

Child(ren)'s name(s) _____

Start Date: _____

Tuition Schedule and Billing Policies

I am responsible for the following fees and I agree to abide by the billing policies as outlined in the Policies and Procedures Handbook.

Monthly tuition: _____

Security deposit: _____

Early drop off or late pick up (if not pre-arranged): \$20 per 15 minutes

Registration fee: _____

Late payment fee: monthly payments are due by the 5th of the month. Late payments will incur a daily fee equaling 2% monthly rate.

Bounced check fee: \$25 for each bounced check.

Attendance Schedule: Days: _____ Times: _____

There are **NO DEDUCTIONS, REBATES OR MAKE-UP DAYS** due to illness, absences, inclement weather or school closings. However, you are entitled to **ONE** free week of vacation each year (From Sep 1st to Aug 31st).

If child custody agreement is in place:

- Parents must provide the center with a copy of the agreement and update it when necessary.
- If any changes of visitation schedule occur that would affect pick-ups, school should be notified immediately.
- One parent must be responsible for payments (guarantor).

Mother's Signature: _____ **Date:** _____

Print Name: _____

Father's Signature: _____ **Date:** _____

Print Name: _____